

Below is the basic information for the SLRP Payment process: It is the Soldiers' responsibility to continue making monthly payments making certain their loans do not go into default status. Loans in default at time of annual payment will not be processed for payment for that FY.(SRIP)

Payment of SLRP: Soldier must complete the following actions each year starting one year after they sign for their SLRP, in order to be processed for SLRP payments for the previous FY. Soldiers are only paid once they have completed a satisfactory year. 90 days out from the Soldiers scheduled payment date the following needs to be completed:

1. Soldiers they need to login to the NSLDS website (https://www.nsls.ed.gov/nsls_SA/) and print the following:
 - a) NSLD Aid Summary Sheet (must not more than 90 days away from scheduled payment date)
Example: Soldier Reenlisted and their ETS date at time of reenlistment was 20140404 so their anniversary date will be 20140405 every year, the NSLD sheets cannot be printed sooner than 20140105 or the payments cannot be processed to NGB. Sometimes the NSLD website takes a few days past the first of the month to update and stamp the documents with an updated effective date.
 - b) NSLD Detailed Loan Information Sheet. One for each loan listed on the summary page regardless of loan status.
2. Unit Training NCO/Readiness print the DD 2475 **generated out of GIMS** (Non-GIMS Generated will not be processed for payment) and print current RPAM from RCAS.
 - a. (Update Verifying Official in GIMS) as Soldiers Home address or Incentives 4150 W Cessna Street, BLDG 218, Boise, ID 83705 i.e. block 1.a of 2475.
3. Unit Training/readiness needs to sign Part 1 block 2.
4. Soldier signs part 2 block g.
5. Soldier must send one 2475 to the Current Servicer for each eligible loan, **even if** all loans are through the same servicer.
6. Verify DD2475 Block 1.a has a complete address for lenders to return forms.
7. Once the lenders return the 2475s filled out and signed in Part 3 f thru Part 5 (Remarks) send to the Incentives office with NSLDS and other documents from training NCO (2475s and current RPAM). Once all are received, payments can be process if Soldier is in good standing.

In Summary the Soldier, each year, needs to provide NSLDS sheets, 2475s filled out by lender, Current RPAM statement in order to receive payment for SLRP. This is the Soldiers responsibility to ensure it is complete and the units need to provide Soldier with documents from GIMS, RPAM.

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